



## Who are the “new” paralegals?

The paralegal field is expanding! Everyday, professionals switch careers and join the ranks of legal eagles working in law firms, government, and corporations.

According to the US Bureau of Labor Statistics, 285,000 new paralegal jobs will be created by the year 2014. This unique opportunity has led some professionals to reconsider their long-term career goals. Many are choosing paralegal careers because of the opportunity for growth and the challenging nature of the work involved. Many retirees are also looking to work part-time as paralegals to supplement their incomes. It’s an exciting time!

Are you ready for an adventure?

**LET THE PARALEGAL CAREER STARTER  
COURSE HELP YOU  
JUMPSTART YOUR NEW CAREER TODAY !  
[www.eLearningCompass.com](http://www.eLearningCompass.com)**

## Tips for Launching Your Career



- Evaluate your skill level.
- Build your career portfolio.
- Locate law-related volunteer work to help you acquire relevant training and paralegal skills.
- Plan your interview strategies.  
Steps for gaining knowledge, skills, and work experience

### NOTES:





Interviewing Strategies  
Interviewing 101:

<http://www.careeronestop.org/ResumesInterviews/Interviews/GetReady.aspx>

Exploring the Informational Interview:  
<http://www.careeronestop.org/ResumesInterviews/Interviews/InformationalInterviews.aspx>

## RESOURCE WEB SITES

Bureau of Labor Statistics - Paralegal Field  
Overview

<http://www.bls.gov/oco/ocos114.htm>

Helpful Hints for Career Portfolio

<http://www.slu.edu/services/cc/portfolio/Creating%20Your%20Career%20Portfolio.html>

Law Related Volunteering Opportunities  
Court Appointed Special Advocate:

<http://www.nationalcasa.org/>

National Legal Aid and Defender  
Association: <http://www.nlada.org/>

Catholic Charities Legal Services:

<http://www.cclsmiami.org/programs/programs.shtml>

Paralegal Job Staffing Web Sites:

Robert Half Legal

<http://www.roberthalflegal.com>

Law Jobs

<http://www.lawjobs.com/>

Paralegal Classifieds

<http://www.paralegalclassifieds.com/>

Monster

<http://www.monster.com/>

Special Counsel

<http://www.specialcounsel.com/Home.asp>

Staff Wise

<http://www.staffwise.com>

JuriStaff

<http://www.juristaff.com>

## NOTES:

1. If you already have a bachelors or advanced degree, a post-baccalaureate paralegal certificate program may be a more suitable option for you.
2. Consider the costs before you enroll in an online university paralegal program. Does your local community college offer a comparable program at a lower cost?
3. Online university programs have deadlines! If you're busy with work and family obligations, consider taking a paralegal correspondence course instead. This will allow you the flexibility of completing the assignments at a slower pace.
4. If you have little or no law-related work experience, check to see if the paralegal school offers internships, externships, or has partnerships with law-oriented organizations. This will help you to get law-related work experience while you are in school.